



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
NONPROFIT PRIVATE CLUB RENEWAL AFFIRMATION

Mail to: South Carolina Department of Revenue, ABL Section, PO Box 125, Columbia, SC 29214-0907.

Email: ABL@dor.sc.gov

Alcohol Beverage License number _____

Legal entity name _____

Physical location of business (no PO box) _____

Street

City

County

ZIP

Under penalty of perjury, I hereby acknowledge and affirm that the above mentioned business is a bona fide nonprofit organization and will operate pursuant to SC. I understand that a misstatement or concealment of fact in an application is sufficient grounds for the revocation of the license and/or permit. Under penalties of perjury, I declare that I have read and understood this form and the information I have provided herein is true, correct, and complete.

Principal's Signature

Date

Nonprofit clubs are required to submit the following information with their ABL renewals, in accordance with Code of Regulations 7-401.4:

1. A **Financial Statement** showing a schedule of the organization's assets and liabilities.
2. A **Profit and Loss Statement** signed by an authorized officer of the organization/private club for the latest calendar year or fiscal year. You may use the profit and loss statement attached or a copy of the one submitted to the IRS.
3. If the private club has been operating for less than one (1) year, the Financial Statement and Profit and Loss Statement are not required.
4. Any change in the following during the preceding twelve (12) months: (please indicate and specify below).

Organization/Private Club Constitution

Bylaws

Articles of Incorporation

Officers/Directors

Please specify changes: _____

Profit and Loss Statement

Alcohol Beverage License number _____ Name of business _____

Fiscal Year Calendar Year

Income

Memberships Dues	
Liquor by the Drink (LBD) Sales	
Sales – Other	
Other (Specify)	
Total Income	

Operating expenses

Accounting		Rent	
Advertising		Repairs/Maintenance	
Auto expenses		Salaries	
Contributions		Supplies	
Depreciation		Taxes - LBD	
Entertainment		Taxes - Payroll	
Insurance		Taxes - Sales	
Interest		Telephone	
Legal		Trade Dues	
Licenses		Utility	
Miscellaneous		Wages	
Office expense		Other (specify)	
Postage/printing		Other (specify)	
TOTAL EXPENSES			
Profit/(Loss)			